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Subject: Chandra Cycle 14 GTO program
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Dear Chandra GTOs,

please find below instructions for submitting your Cycle 14 GTO
proposals. The deadline for submission of GTO targets is Thursday March 1 at 6PM.

The allocations have been calculated a little differently this year. In the past, the
current cycle has not been included in estimating the allocations for the next cycle.
However, this method tends to correct deviations from nominal allocations twice,
leading to feast-and-famine cycles. Because we abolished slew tax last year,
several of you are headed towards large swings in allocations in future cycles if
we continue to use this method. The allocations for cycle 14 were therefore calculated
accounting for estimated cycle 13 usage. The major uncertainty in estimates for the current cycle are
TOOs, which may or may not be triggered. However, there are no Cycle 13 TOOs,
so cycle 13 estimates should be good.

It would be very helpful if you could give each proposal a unique
title, even if the science goals of two or more proposals are linked
or overlapping. RPS will automatically assume that two or more
proposals with the same title are re-submissions and will delete the
first submission. Please give a complete abstract because this
helps sort out conflicts. Finally, please be sure to declare ANY time constraints
-- preferences or hard constraints --- on the RPS forms.
This includes (but is not limited to!) coordination with other facilities.

Please let me know if you have have any questions.

Looking forward to working with you this cycle,

-- Andrea Prestwich

CYCLE 14 GTO TIME ALLOTMENT

Total GTO time is 2450 ks.
1 share (HETG, ACIS, HRC) = 700 ks
1/2 share (LETG) = 350 ks

Cycle 12 time allotments adjusting for time used in Cycles 6-12 and estimated Cycle 13 use:

HETG : 750 ks
ACIS : 1016 ks
HRC : 677 ks
LETG : 409 ks

CYCLE 14 GTO CONSTRAINED OBSERVATION ALLOTMENT

The following is the allocation of time constrained observations for
the entire GTO program. All programs requesting Difficult observations
must be submitted to the peer review.

Category	number allowed
Easy	6
Average	5
hard	0 (must compete)

CYCLE 13 GTO TOO ALLOTMENT

The following is the allocation of TOOs for the entire GTO program.
All very fast TOOs (0-4 days) must be submitted to the peer review.

response time	number allowed
0-4 days	0 (must compete)
4-12 days	1
12-30 days	2
30 days	2

INSTRUCTIONS FOR SUBMISSION OF CYCLE 13 GTO TARGETS
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1) Submit lists of targets via RPS. Target and instrument parameters
  are required. No science justification is needed. - deadline is 6 PM EST Thursday March 1. Oversubscribe
by 30%-50% depending on length of
  your observations. (The amount of oversubscription is at your
  discretion. An alternate target for a very long observation may
  be a 100% oversubscription.) Please submit alternate targets in a
  separate proposal, with a proposal type GTO/ALTERNATE. Proposals
  which are TOOs should have proposal type GTO/TOO or GTO/ALTERNATE/TOO

2) CXC will notify you about GTO/GTO conflicts before 6 PM, Thursday March 8 and you may modify your list,
if necessary, up to the
  deadline for GO submissions, 6 PM EST Thursday March 15.

  If you replace a GTO conflicted target with one of your
  alternates, you can pick one free of conflict and there is
  no problem. If you choose to substitute a new target for
  a GTO conflicted target, don't wait until the last day.
  If you submit a new target just before the deadline, and there is a GTO
  conflict, we will not accept it. Tell us about new targets ahead of
  time and we can tell you if conflicts exist.

3) CXC will notify you before 6 PM Tuesday March 22 of any GO/GTO conflicts.
  If such a conflict is found, you have the choice of replacing that
  target with an alternate for which there is no conflict, or you
  can submit a proposal to compete for the conflicted target. Since

we already will have the RPS information, it is the science
justification that must now be written.

If you choose to replace the conflicted target with one of the
alternate targets, you must notify the CXC of this choice before
6 PM EST Thursday April 5. Note that you cannot compete an alternate
target and then have the option of deciding that you don't want
to observe it.

If you choose to compete, the proposal will be due 6 PM EST Thursday April 5. The proposal must be in the standard GO format and
submitted through RPS. You will have at least one week after
notification of conflict to write and submit the science justification.

4) Going into the peer review you should have:
1 - a list of primary targets for which there is no conflict
2 - a set of proposals for conflicted targets
3 - alternate targets for which there is no conflict

The observing times for 1 and 2 should add to your allotment.

If any of your proposals are not accepted, you can add
targets from 3 to make up the time deficit; or, you
can increase the observing time of targets from group 1
or 3.

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