

**Subject:** AntiVirus Project - Notes from 10/26/12 Meeting  
**Date:** Monday, November 5, 2012 2:32:43 PM Eastern Standard Time  
**From:** Sophie C Wong  
**To:** Timothy J McGovern, Andrew Munchbach

Hi Tim and Andrew,

I apologize for the delay, but below are my notes from our meeting last week on the new AntiVirus Software project. I have **not** created a project wiki site yet, as we probably want to give this project an **official** project name. We can discuss more Wednesday when we meet.

Please let me know if there are any edits or corrections to my notes below. I look forward to our meeting Wednesday to start.

**MIT AntiVirus Project  
Initial Project Review meeting  
Friday, October 26, 2012**

Attendees: Tim McGovern, Andrew Munchbach, Sophie Wong  
Goal of meeting is to review at high level, the project request

- Currently MIT IS&T offers McAfee Antivirus software to both standalone users and in domain windows users to Staff, Students, and Faculties
- There is a desire to replace McAfee Antivirus software because of lack of sub-par support structure, and McAfee's heavy emphasis on managed environments.
- Because all MIT's endpoints are not completely managed, we have no central reporting today.
- Currently MIT pays approx. \$40k for license and support for approx. 5k licenses
- Ideally we would like to offer a new antivirus software to as a minimum, the standalone users by July 1<sup>st</sup>, 2013, which is when the MacAfee license is up for renewal.
- Strategy for implementation would be that we offer new AntiVirus software, let users change to new software when they are ready, or as they get a new imaged machine. To not mandate a mass change.
- Implementation strategy should include communication/awareness, selection and evaluation, testing, documentation, and deployment
- Criteria for new software should be that it must be able to work in a windows in-domain environment also. Need to check if this is a nice to have or mandatory to have.
- This is an approved project
- Funding for this project will come from savings from the current MacAfee contract. Any minor surplus cost as a result of this project may mostly like be absorbed

Action Items:

- Sophie to schedule meeting to begin officially begin project
- Andrew/Tim will talk to Mark/Richard regarding whether the vision is to have ONE product for BOTH standalone AND in-domain; or TWO products.

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