1) Open Terminal
2) Type "ssh [kerb]@athena.dialup.mit.edu"; Enter
3) Type "[password]"; Enter
4) Type "attach ensemble"; Enter
5) Type "cd /mit/ensemble"; Enter
6) Type "ls"; Enter
7) Type "cd web_scripts/about"; Enter
8) Type "ls"; Enter
9) Type "cp constitution.php old_constitution/constitution_[yyyy]_[mm]_[dd].php"; Enter
10) Type "vi constitution.php"; Enter (pulls up the constitution in Vim)
11) Type "E"; Enter (maybe) (if a weird page come up)
12) Edit constitution in VIM
13) Hit "esc" to get out of type/delete words mode
14) Type ":wq"; Enter
    a) Or, type ":q!"; Enter to quit without saving

TERMINAL:
"CD" - travel to the thing
"CD .." - go back one (to higher-up folder_)
"LS" - list
"CP" - copy

VIM:
"Ul" - unordered list
"Li" - list item

Move through document with arrow keys
Hit "i" to type/delete words
Hit "esc" to get out of type/delete words mode
Hit "$" to go to the end of a line

FOR BYLAWS:
Do the same as above, but skip 9), and for 10) type "bylaws.php"

FOR "HIDDEN" BYLAWS:
Do the same as above, but skip 9), and for 10) type "bylaws_full/bylaws.php"

The Easier Way

1. Install Fetch (not every time)
2. Hostname "athena.dialup.mit.edu"; username + password is kerberos; connect with "SFTP"
3. Click "path" and select "athena.mit.edu"
4. Click "activity"
5. Click "e"
6. Click "ensemble"
7. Click "web_scripts"
8. Click "about"
9. Download/"get" the current constitution version
10. Rename and upload to folder "Old Constitutions"
11. Update constitution document in TextEdit
12. Upload a constitution.php to replace the old constitution.php file