ID	ⓘ	Task Name	Duration	Start	Finish	Prede	% Work Complete	Resource Initials
1		**Housing Replacement Analysis Project**	**266 days**	**Mon 10/31/11**	**Thu 11/15/12**		**54%**	
2		Project Kickoff Meeting	1 day	Mon 10/31/11	Mon 10/31/11		100%	
3		**Discovery Phase (as-is)**	**162 days**	**Fri 11/4/11**	**Thu 6/28/12**		**54%**	
4	✓	**Business Justification**	**20 days**	**Fri 11/4/11**	**Tue 12/6/11**	2	**100%**	
5	✓	Write Business Justification	10 days	Mon 11/14/11	Fri 11/25/11	6	100%	JM
6	✓	Review Business Justification	6 days	Fri 11/4/11	Fri 11/11/11		100%	JM
7	✓	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11	5,6	100%	JM
8	✓	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11	7	100%	JM
9	✓	Business Justification completed	0 days	Tue 12/6/11	Tue 12/6/11	8	100%	JM
10	✓	**Project Scope Document**	**19 days**	**Mon 11/7/11**	**Tue 12/6/11**	2	**100%**	
11	✓	Write Project Scope Document	5 days	Mon 11/7/11	Fri 11/11/11		100%	JM
12	✓	Review Project Scope Document	1 day	Fri 11/18/11	Fri 11/18/11	11	100%	JM
13	✓	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11		100%	JM
14	✓	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
15	✓	Project Scope completed	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
16		**Discovery Meetings**	**102 days**	**Tue 12/6/11**	**Thu 5/3/12**	4,10	**70%**	
17		System Diagram (IS&T)	7 days	Thu 12/15/11	Fri 2/3/12		50%	RR
18		**Housing / Lottery**	**9 days**	**Tue 12/6/11**	**Fri 12/16/11**		**4%**	
19	✓	Freshman (new to the Institute)	2 days	Thu 12/15/11	Fri 12/16/11		100%	RR
20		Upperclassman	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
21		FSILG	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
22		Off Campus Students	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
23		Graduate Students	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
24		Summer Students	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
25		Post-Doctoral / Faculty	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
26		Young Students (Legal Minors)	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
27		Outside, Non Affiliated Groups	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
28		MIT - Affiliated Groups	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
29		Visitors	2 days	Tue 12/6/11	Wed 12/7/11		0%	RR
30	✓	**Housing filemaker Databases**	**10 days**	**Mon 2/6/12**	**Fri 2/17/12**		**100%**	
31	✓	Master Blaster	5 days	Mon 2/6/12	Fri 2/10/12		100%	JS
32	✓	UG Confirmation	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
33	✓	Conference / Guest	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
34	✓	Vacancy	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
35	✓	Early Return	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
36	✓	Waiting List	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
37	✓	Front Desk	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
38	✓	Housing SISTIM Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	RR
39	✓	Housing MITSIS Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	JS
40	✓	**Housing Stakeholder - HFS Accounting (**	**5 days**	**Mon 3/5/12**	**Fri 3/9/12**	39FS	**100%**	
41	✓	Discuss systems/applications/process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
42	✓	Discuss process calendar	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
43	✓	Walkthrough of digital Building/Room S	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
44	✓	Walkthrough of Room Rate Codes Set	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
45	✓	Analysis/review of OTF process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
46	✓	Discuss functionality/efficiency/informa	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
47	✓	**Housing Stakeholder - Student Financial**	**5 days**	**Tue 3/13/12**	**Mon 3/19/12**	40FS	**100%**	
48	✓	Assess primary users/roles	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR

Legend:
Task · Progress · Milestone · Summary · Rolled Up Task · Rolled Up Milestone · Rolled Up Progress · Split · External Tasks · Project Summary · Group By Summary · Deadline

ID		Task Name	Duration	Start	Finish	Pred	% Work Complete	Resource Initials
49	✓	Discuss systems/process flow	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
50	✓	Discuss process calendar	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
51	✓	**Housing Stakeholder - Registrar**	**5 days**	**Wed 3/21/12**	**Tue 3/27/12**	47FS	**100%**	
52	✓	Evaluate scope of affected data/proces	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
53	✓	Examine dataflow for MITSIS Directory	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
54	✓	Examine current supporting processes	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
55		Housing Stakeholders - Card Office	5 days	Wed 3/28/12	Tue 4/3/12	51	0%	RR
56		Housing Stakeholders - Security and Emerg	5 days	Wed 4/4/12	Tue 4/10/12	55	0%	JS
57		Housing Stakeholders - Campus Dining	5 days	Wed 4/11/12	Tue 4/17/12	56	0%	RR
58		**CBORD**	**10 days**	**Wed 4/18/12**	**Tue 5/1/12**	57	**0%**	
59	▥	Digital Building / Room Setup & Mainte	10 days	Wed 4/18/12	Tue 5/1/12		0%	RR
60	▥	Room Rate Code Setup & Maintenanc	10 days	Wed 4/18/12	Tue 5/1/12		0%	RR
61	▥	Current Security, Roles & Authorizatior	10 days	Wed 4/18/12	Tue 5/1/12		0%	RR
62		House Managers	1 day	Wed 5/2/12	Wed 5/2/12	58	0%	JS
63		FSILG	1 day	Thu 5/3/12	Thu 5/3/12	62	0%	JS
64		**Discovery Phase Documentation**	**50 days**	**Fri 4/13/12**	**Thu 6/21/12**	16FS	**0%**	
65	📝	**As-Is Process Maps**	**30 days**	**Fri 4/13/12**	**Thu 5/24/12**		**0%**	
66	▥	Graduate Students	10 days	Fri 4/13/12	Thu 4/26/12		0%	JS
67	▥	Undergraduate Students	10 days	Fri 4/13/12	Thu 4/26/12		0%	RR
68	▥	Vacancy	10 days	Fri 4/27/12	Thu 5/10/12	66	0%	JS
69	▥	Transfers	10 days	Fri 5/11/12	Thu 5/24/12	68	0%	JS
70	▥	Early Returns	10 days	Fri 4/27/12	Thu 5/10/12	67	0%	RR
71	▥	Wait List	10 days	Fri 5/11/12	Thu 5/24/12	70	0%	RR
72		As-Is Process Maps completed	0 days	Thu 5/24/12	Thu 5/24/12	66,67	0%	
73	📝	**Data Catagories that are tracked betwee**	**20 days**	**Fri 5/25/12**	**Thu 6/21/12**	65	**0%**	
74	▥	Housing	20 days	Fri 5/25/12	Thu 6/21/12		0%	RR
75	▥	Biographical	20 days	Fri 5/25/12	Thu 6/21/12		0%	JS
76	▥	Preferences	20 days	Fri 5/25/12	Thu 6/21/12		0%	RR
77	▥	Dual Entry areas / Pain Points	20 days	Fri 5/25/12	Thu 6/21/12	65	0%	JS
78	▥	Project Wiki	20 days	Fri 5/25/12	Thu 6/21/12	65	0%	RR
79		Review with Project Team, Stakeholders	5 days	Fri 6/22/12	Thu 6/28/12	64	0%	
80		Discovery Phase Completed	0 days	Thu 6/28/12	Thu 6/28/12	79	0%	
81		Define Phase	50 days	Fri 6/29/12	Thu 9/6/12	80	0%	
82		Design Phase	50 days	Fri 9/7/12	Thu 11/15/12	81	0%	
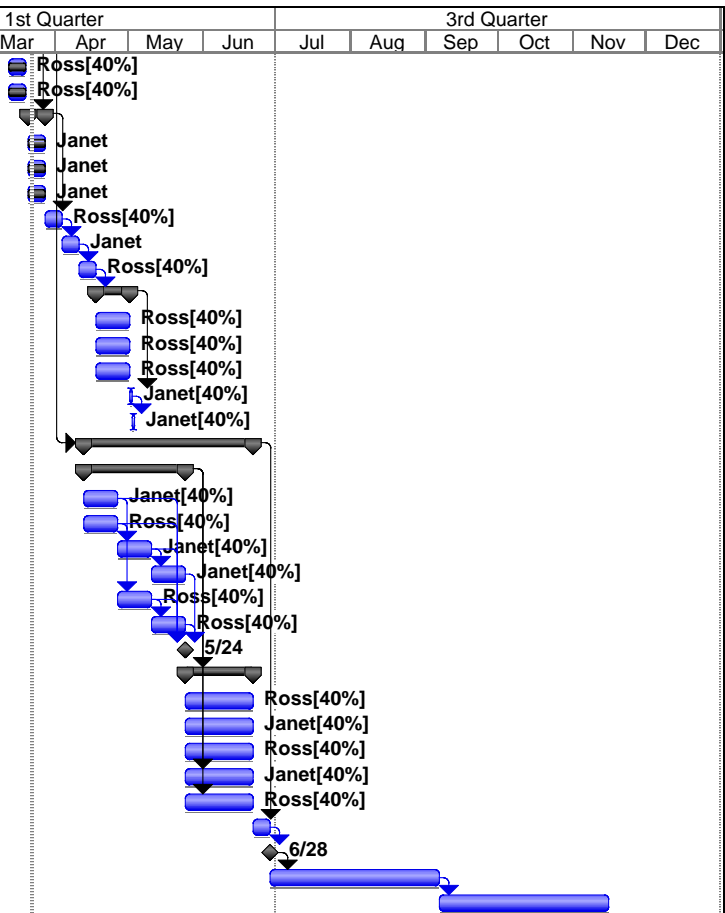
Project: HRA Project Plan
Date: Thu 3/22/12

Task		Summary	
Progress		Rolled Up Task	
Milestone	◆	Rolled Up Milestone ◇	
		Rolled Up Progress	
		Split	
		External Tasks	
		Project Summary	
		Group By Summary	
		Deadline ⇩	