

CAMEO-DOME PROJECT PROFILE: CEEPR WORKING PAPERS

Compiler: Craig Thomas, Institute Archives

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BIBLIOGRAPHIC INFORMATION

Series Title: CEEPR Working Papers

Number of issues published: 249

Years: 1990-present

Publisher: Center for Energy and Environmental Policy Research (CEEPR)

Note: The Center began as the Center for Energy Policy Research (CEPR) in 1990; in 1992 it was renamed CEEPR. Barton records trace two separate, but linked series: CEPR Working Papers (1990-1992) and CEEPR Working Papers (1992-present). However, CEEPR (and its website) treat the papers as a single series with uninterrupted enumeration.

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PUBLISHER METADATA & HOLDINGS

Online: <http://web.mit.edu/ceepr/www/publications/workingpapers.html> (Contains full list of all 249 issues including abstracts; provides downloadable full-text PDF for 153 issues.)

Print archive: CEEPR offices hold at least one "reference copy" of all print issues and 4-8 copies of issues from the last five years. (CEEPR has tentatively given us permission to disbind, scan, and rebind any of their reference copies as part of the digitization effort.)

Digital archive: CEEPR server holds full-text PDFs for 153 issues.

LIBRARIES METADATA & HOLDINGS

Metadata: Item-level MARC records in Barton; CEPR and CEEPR WP series traced separately

Gaps: None

Libraries print collection 1: Institute Archives (1990-present)

Gaps: None

Libraries print collection 2: Dewey (1990-present)

Gaps: 1990-001WP (Only "paper only" issue missing. Bob Kehner reports that Dewey will discard their holdings and will allow us to disbind, digitize, and discard any we wish.)

PROJECT PROPOSAL

1. **Description:** Digitization of 96 CEEPR Working Papers; ingest of all 249 WPs into CEEPR Working Papers collection (<http://dspace.mit.edu/handle/1721.1/34010>).

2. **Digitization effort:** 96 print issues to digitize; approximately 4250 pages

Page counts (from Barton MARC, field 300 \$a)		
Format	No. of issues	Total pages
Print only	93	~ 4071
PDF image only	3	179
Total to digitize	96	4250

3. **Digitization cost:** \$825 through Document Services
Detail: (4250 pages x .18/page) + \$60 set-up fee = \$825

4. **Metadata creation:** Create two Barton MARC records (1999-008WP & 2006-004WP)

5. Work plan sketch

- claim missing issues for Archives collection
- have Pubs Cataloger create missing Barton records
- download PDFs from CEEPR to Libraries servers
- gather print issues from Dewey, CEEPR, and Archives for digitization
- have Preservation Services disbind print issues
- have Document Services scan; upload PDFs to Libraries server
- have Preservation Services rebind CEEPR and Archives copies; discard Dewey copies
- return rebound issues to CEEPR and Archives
- have Tech Ops configure batch ingest scripts
- have Tech Ops ingest CEEPR content into DSpace (including crosswalk of Barton MARC records to DSpace qualified Dublin Core)
- perform quality-control checks
- follow up: train Sharmila Ganguly (CEEPR Admin. Asst.) to use item-submission interface for future DSpace deposits