

MIT Stratton Student Center Lockers

Policy/Procedures/Application

GENERAL INFORMATION

There are 30 Reading Room lockers on the 5th floor and 18 Game Room lockers on the 1st floor of the Stratton Student Center (W20). These lockers are available to current, registered MIT students for personal use. Access to Reading Room lockers is 24-hours per day, except when the building is closed. Access to Game Room lockers is the operating hours of the Game Room, 8 am to midnight, except when the building is closed.

To obtain a locker assignment, you must enter the locker lottery, by completing the application form found on the Campus Activities Complex (“CAC”) website, web.mit.edu/campus-activities/www and sending the completed form to caclockerlottery@mit.edu or returning it to the CAC Office, W20-500 by 5 pm on the last day of the lottery.

The lottery will then be held on the dates indicated below (names drawn at random). Winners of the lottery will then be notified by e-mail and given instructions with deadlines.

Due to the limited amount of lockers, only one locker in the Student Center will be allowed per student. Lockers are rented out on a semester basis.

IMPORTANT DATES

Spring Semester

Lottery open from: 2/4/08 to 2/11/08

Lottery held and results e-mail by: 2/15/08

Complete agreement, get locker assignment, and key (if Reading Room Locker) by: 2/25/08

Clean out and return key by: 5/23/08

Summer

Lottery open from: 6/9/08 to 6/16/08

Lottery held and results e-mail by: 6/20/08

Complete agreement, get locker assignment, and key (if Reading Room Locker) by: 6/30/08

Clean out and return key by: 9/18/08

TO OBTAIN A LOCKER

You **MUST** come to the CAC Office (W20-500) to get your locker assignment and, if assigned a Reading Room locker, to obtain a key to your locker. At that time, you must sign that you have read and agreed to the locker policies/procedures and pay a **non-refundable \$20 rental fee**. You may pay with either cash or check made payable to "MIT". If you fail to sign the agreement or to request your locker assignment and/or key, and/or fail to pay the rental fee by the pick-up deadline, you will forfeit your locker assignment.

The names of current MIT students who request, but do not receive, locker assignments in the lottery will be placed on a waiting list. If a locker becomes available, a name will be chosen randomly from the waiting list. Students whose names are chosen from the waitlist will be notified by e-mail.

Reading Room Lockers

Reading Room lockers are equipped with coin-operated, keyed locks. You will need to insert a quarter in order to remove the key. This quarter will be returned to you the next time you open the locker.

If you lose your key, you will be required to pay \$60 for a lock replacement. (You may pay this in the CAC office by either cash or check made payable to "MIT".) The user will not receive another key or be assigned another locker until the fee is paid.

Game Room Lockers

Game Room lockers require user-provided locks. If you lose the key or forget the combination to your lock, CAC will cut the lock off for you. You must be present with your MIT ID at the time your lock is scheduled to be removed. You will be responsible for obtaining a new lock.

TERMINATION OF LOCKER ASSIGNMENT

Locker users who do not empty their lockers and/or return their keys (Reading Room) by or before the applicable date indicated herein will forfeit the opportunity for future locker assignments. Email notices will be sent to students who fail to remove their personal property from their respective assigned lockers as directed under this policy. Valuable personal property including, but not limited to, keys, wallets, jewelry, and laptops left in lockers after the deadline ***will be sent to the MIT Police***. All other personal property will be held at the CAC Office for two weeks after the e-mail notice is sent. If arrangements are not made to pick up personal property within the four weeks, the items will be disposed of. If the locker key (Reading Room) is not returned, a \$60 lock replacement fee will be charged. The student will not be eligible to participate in another locker lottery until the fee is paid.

MIT will not be liable for the loss, theft or disappearance of, or damage to, personal property stored in lockers. MIT is not responsible for unclaimed or abandoned personal property from expired or cancelled locker assignments. **MIT reserves the right to periodically inspect lockers without prior notification.**

Lockers may not be used to store perishable food for extended periods of time. Additionally, students may not store hazardous materials or alcohol in the lockers. Any violation of these policies will result in the cancellation of your locker privileges without refund. CAC will e-mail you a notice of cancellation, and you will have one week to clear out your locker.

APPLICATION FOR STRATTON STUDENT CENTER LOCKER Spring 2008

NAME OF MIT STUDENT:

MIT STUDENT ID #:

E-MAIL:

PHONE NUMBER:

ADDRESS:

LOCKER AREA OF PREFERENCE (READING ROOM OR
GAME ROOM):

*E-mail completed form to caclockerlottery@mit.edu or drop off the completed
form at the CAC Office, W20-500 by 5 pm on Friday, February 11, 2008.*